

COMMISSIONERS OF ST. MICHAELS
DEPARTMENTAL REPORTS
Administrative Report
May 12, 2010

IMPORTANT EVENTS OR ACTIONS

- On May 3, 2010, the Town of St. Michaels held an election for three of the five seats for the Office of Commissioner of St. Michaels. The election was for two seats with four-year terms expiring in June 2014 and one seat with a two-year term expiring June 2012. Joanne R. Clark was re-elected with a term expiring in 2012. T. Coleman duPont and A. Michael Vlahovich were elected to four-year terms expiring in 2014. The new Commissioners will be sworn in during the Commissioners' regular meeting on June 9, 2010 beginning at 5:00 p.m. in the Town Office.
- On Saturday, May 1, 2010, a ribbon cutting ceremony was held in Muskrat Park to mark the completion of Phase I of the park rehabilitation. The ceremony was well attended by about 100 members of the public and state and local officials.
- The St. Michaels Nature Trail is officially complete and open for use. An opening ceremony was held on Friday, May 7, 2010. In attendance were Town Commissioners, Town residents, members of the Rotary club, and local and state government representatives.
- Town Offices will be closed on Monday, May 31, 2010 in observance of the Memorial Day holiday.
- Summary of current and active litigation/appeals:
 - ***Bruce Bedford, et al. vs. the Town of St. Michaels Board of Appeals*** in the matter of the Petition for Judicial Review of the Decision of the Town of St. Michaels Board of Zoning Appeals in the Appeal of Bedford, et al. from the Decision of the Zoning Inspector to Issue Permit No. 3883 to Miles Point Property LLC, BZA Case No: 524-08. Circuit Court for Talbot County Case No. 20-C-09-006982.
 - ***Bruce Bedford, et al. Miles Point Growth Allocation*** – Court of Special Appeals Case #163 - appeal of Critical Area Comm. GA approval.
 - ***Bruce Bedford, et al. Miles Point Growth Allocation*** – Court of Special Appeals Case #2521 – appeal of March 2006 COSM GA decision.
 - ***Helyn R. Jeffery, et al v. Commissioners of St. Michaels, Maryland*** – in the Circuit Court for Talbot County. Petition for Judicial Review of the February 24, 2010 decision of the Commissioners of St. Michaels to approve the application of TND Development, Inc. and Miles Point Property, LLC.

The Commissioners of St. Michaels
Check Detail

April 2010

Check #	Date	Payee	Amount	Payroll/ Employment Costs	Legal General	Legal/ Planning & Zoning	Legal- Reimbursable	Annual Appropriations	Capital Streets	Capital/ Other	Notes
EFT	04/12/2010	PAYCHEX	456.60	456.60							
50923	04/07/2010	Handshuh, Susan	1,453.88								Refund- PPTX Assessment Adjustment
50924	04/07/2010	ARAMARK Uniform	572.90								
50925	04/07/2010	At the Scene	95.00								
50926	04/07/2010	Atlantic BB	39.25								
50927	04/07/2010	Chesapeake Publishing	406.25								
50928	04/07/2010	Commissioners	27,368.24	27,368.24							
50929	04/07/2010	Dayspring Water	29.80								
50930	04/07/2010	Decatur	130.00								
50931	04/07/2010	FOP	110.00	110.00							
50932	04/07/2010	Internet Connection	252.45								
50933	04/07/2010	MDIA	45.90								
50934	04/07/2010	Neopost	3.00								
50935	04/07/2010	Pixel Print & Post	100.00								
50936	04/07/2010	Retirement, State	949.70	949.70							
50937	04/07/2010	Roberta Marshall	247.35	247.35							
50938	04/07/2010	Sanitary District, TC	550.00								
50939	04/07/2010	St. Michaels Art League	200.00				200.00				
50940	04/07/2010	Talbot County Maryland	1,035.01	1,035.01							Sheriff Dept. coverage
50941	04/07/2010	Verizon Wireless	11.91								
50942	04/07/2010	Xerox	916.28								
50943	04/12/2010	MML	2,793.00								MML Conf.
50944	04/14/2010	ARAMARK Uniform	748.89								
50945	04/14/2010	At the Scene	30.00								
50946	04/14/2010	AT&T-IL	17.76								
50947	04/14/2010	Chesapeake Publishing	162.80								
50948	04/14/2010	Commissioners	21,217.47	21,217.47							
50949	04/14/2010	Davis, Bowen, & Friedel	5,467.46								
50950	04/14/2010	Environmental Service, MD	2,376.20						3,908.96	1,547.50	
50951	04/14/2010	General Rental	132.00								
50952	04/14/2010	Grand Hotel	199.00								MML Conf.
50953	04/14/2010	HD Supply	126.90								
50954	04/14/2010	Home Paramount	40.00								
50955	04/14/2010	Jean Weisman-y	26.00								
50956	04/14/2010	Jim Richardson Claborne	176.00								
50957	04/14/2010	Kelly & Associates	25,675.74	25,675.74							
50958	04/14/2010	Lowe's	282.44								
50959	04/14/2010	Lumberyard	291.16								
50960	04/14/2010	MDIA	184.00								
50961	04/14/2010	Mic-Atlantic Waste	46.41								
50962	04/14/2010	Pace Design	3,000.00							3,000.00	Nature Trail
50963	04/14/2010	Pep-up	883.29								
50964	04/14/2010	Retirement, State	991.57	991.57							
50965	04/14/2010	Rick Breeding Exc., Inc.	28,116.67								
50966	04/14/2010	Spurry's Tire Service	49.72							28,116.67	Nature Trail

The Commissioners of St. Michaels
Check Detail

9:28 AM
05/03/10

April 2010

Check #	Date	Payee	Amount	Payroll/ Employment Costs	Legal General	Legal/ Planning & Zoning	Legal- Reimbursable	Annual Appropriations	Capital Streets	Capital/ Other	Notes
50967	04/14/2010	TNE- Franklin Sales and Service, LLC	351.20								
50968	04/14/2010	Watkins Auto Supply	38.61								
50969	04/21/2010	At the Scene	95.00								
50970	04/21/2010	Burling & Murray Construction Corp.	51,672.74						51,672.74		
50971	04/21/2010	Commissioners	25,904.00	25,904.00							
50972	04/21/2010	Dayspring Water	34.50								
50973	04/21/2010	Embroidered Images	96.00								
50974	04/21/2010	Forensic & Law Enforcement	360.00	360.00							
50975	04/21/2010	Galls	246.52								
50976	04/21/2010	General Code	1,196.00								
50977	04/21/2010	Internet Connection	153.00								
50978	04/21/2010	Jeffrey Oswald	100.00	100.00							
50979	04/21/2010	M & T Bank	16,341.00						16,341.00		Water Tower Debt
50980	04/21/2010	MDIA	274.00								
50981	04/21/2010	Petty Cash	105.00								
50982	04/21/2010	Pierson Comfort Group	303.00								
50983	04/21/2010	Proforma	340.75								
50984	04/21/2010	Retirement, State	991.57	991.57							
50985	04/21/2010	Staples	1,908.13								
50986	04/21/2010	Talbot County Maryland	2,776.55	2,776.55							Sheriff Dept. coverage
50987	04/21/2010	Thomas Clean	200.00								
50988	04/21/2010	Thomson West	178.00								
50989	04/21/2010	Trepp Police Dept.	280.00	280.00							Police coverage
50990	04/21/2010	Unum	1,891.21	1,891.21							
50991	04/21/2010	Verizon-TX	1,246.96								
50992	04/22/2010	Funk & Bolton	2,972.50		1,327.05		1,060.04				
50993	04/23/2010	PNC Bank, NA	211,284.29						211,284.29		Street Bonds
50994	04/26/2010	VOID									
50995	04/27/2010	Gerber Life Insurance Company	589.48	589.48							
50996	04/28/2010	At the Scene	30.00								
50997	04/28/2010	Chesapeake Publishing	175.00								
50998	04/28/2010	Choptank Electric	6,297.00								
50999	04/28/2010	Commissioners	21,186.80	21,186.80							
51000	04/28/2010	Dayspring Water	42.75								
51001	04/28/2010	Heinsohn Contracting, Inc.	44,135.00							44,135.00	Mulberry St. Bulkhead
51002	04/28/2010	IWIF	6,312.00	6,312.00							
51003	04/28/2010	MDIA	70.00								
51004	04/28/2010	Neofunds	1,035.60								
51005	04/28/2010	Retirement, State	991.57	991.57							
		Total Disbursements	530,183.24	139,434.86	1,327.05	585.41	1,060.04	200.00	266,846.99	93,140.17	
		Net Operating Costs	27,588.72								

**COMMISSIONERS OF ST. MICHAELS
DEPARTMENTAL REPORTS
REPORT OUTLINE**

DEPARTMENT: Public Works
MONTH: April 2010

A. PROGRESS ON ANNUAL OBJECTIVES and PROJECTS

- (1) Phase III Road and Sewer Rehabilitation
 - a) The surface coat of asphalt has been applied onto Mill and Burns Street.
 - b) Davis Bowen & Friedel, Inc., Bunting and Murray and Town staff held a progress meeting on April 27, 2010. The inspection walk through of the entire Phase III area was conducted on April 26, 2010 to produce a punch list for work not completed in Phase III. Next scheduled progress/final walk through is Tuesday, May 25th at 2:00 p.m.
- (2) Nature Trail
Breeding installed crosswalks at all intersections and finished installing split-rail fence. Public Works helped with finishing touches to prepare trail for ribbon cutting on May 7, 2010 at 10:00 a.m.
- (3) Honeymoon Bridge
Waiting for approval from state on permit. The Waterways Advisory Panel will be reviewing the plans in relation to ADA compliance. This project is expected to go out for bid this spring with work to be done in the fall of 2010.
- (4) Mulberry Street Bulkhead
Contractor has fulfilled obligation for mitigation by planting 17 trees and/or shrubs at Hollis Park. Project is now complete.
- (7) Muskrat Park
 - a) Plantings at the Park for Phase I of the landscaping plan is almost complete. Public Works staff assisted landscaper, Will Gordon from Wye Estate.
 - b) Area at pump station has been planted.
 - c) Prepared area and planted nine new trees.
 - d) Picnic tables and new trash cans have been installed.
 - e) Power washed, replaced damaged wood and stained gazebo.
 - f) Continue to water and weed around plant beds and trees.
 - g) Site Maintenance has not completed hydrant issue and curb cuts in area at fence line.
 - h) The Farmers Market has had a positive feedback from the residents and vendors as to the Park rehabilitation.
- (8) West Chestnut Street Sidewalks
A punch list has been compiled and submitted to Bridge's for completion. St. Michaels Public works will topsoil and seed the tree lawns when sidewalk areas completed.

B. OTHER ACTIVITIES

- (1) Water consumption for the month of April 2010 was 5.38 million gallons. Consumption for April 2009 was 5.36 million gallons. This is an increase of .02 million gallons for April 2010.
- (2) Performed backwash on A vessel at the #3 Well. This reduced the differential pressure within the vessel to the recommended levels.

- (3) Repaired leak in 2 inch water main located on West end of Grace Street.
- (4) Removed old water meter at 236 Dodson Avenue. House will be demolished. New one inch meter has been installed to service the new structure.
- (5) Raised water meter to accommodate new grade in lawn at 312 East Chew Avenue.
- (6) Poured concrete for sidewalk at South Fremont Street.
- (7) Painted meeting room door and building panel of Town Office.
- (8) Painted lamp posts on West Chestnut Street.
- (10) Mulched along fence at Muskrat Park.
- (11) Applied five tons of stone to drive area at Bradley Park.
- (12) Water bills for the 3rd Quarter of the 2009/10 fiscal year have been mailed.
- (13) Continued to maintain Parks and Municipal Buildings.
- (14) Removed fallen tree limbs from St. Mary's Square.

C. CHANGES IN OBJECTIVES

No activity

D. IMPORTANT EVENTS OR ACTIONS

No activity

E. UPCOMING CHANGES AND EVENTS

No activity

F. SPECIAL OR UNUSUAL PROJECTS

No activity

G. OTHER MATTERS OF BUDGETARY SIGNIFICANCE

No activity

H. TREESCAPE PROJECT

Public Works has sent letters to residents of West Chestnut Street (412 S. Talbot, 100, 102, 107 and 119 West Chestnut) where trees were planted informing them that the Public Works Dept. will be responsible for the watering of the trees this spring and summer, so as to watch the health of the tree and to prevent over-watering.

I. COMPARATIVE OR STATISTICAL INFORMATION:

No Activity

Respectfully submitted by: Jeff Richardson, Public Works Director

St. Michaels Police Department
100 South Fremont Street
PO Box 986
St. Michaels, MD 21663
410-745-9500

May 3, 2010

To: St. Michaels Town Commissioners
From: St. Michaels Police Department
Re: Report of April 2010 Activities

Total Service Calls: 151

Total Arrests: 7
Criminal: 0
Juvenile Arrests: 4
CDS Arrests: 0
DUI/DWI Arrests: 1
Warrant/ Summons: 1
MA Traffic Arrests / Not DUI: 1

4 Assaults
0 Domestic Violence / Assaults
1 Burglaries
1 Thefts
2 Malicious Destruction of Properties
1 Trespass/Unwanted Subjects
16 Alarms
10 Noise Complaints
3 Parking Complaints
3 Traffic Collisions
5 Assist Other Agencies
3 Parking Tickets
181 Hours of Foot Patrol
100 Hours of Training
12 Hours of Meetings
9 Hours of Court Appearance

