

**Resolution 2009-07**

A RESOLUTION OF THE COMMISSIONERS OF ST. MICHAELS TO ADOPT THE BUDGET FOR FY 2010 AND TO SET THE TAX RATE FOR PERSONAL PROPERTY AND CORPORATIONS AT SIXTY-FIVE CENTS (\$.65) PER ONE HUNDRED DOLLARS (\$100) OF ASSESSED VALUE AND TO SET THE TAX RATE FOR PERSONAL PROPERTY OF PUBLIC UTILITIES AT ONE DOLLAR AND SIXTY CENTS (\$1.60) PER ONE HUNDRED DOLLARS (\$100) OF ASSESSED VALUE

WHEREAS, the Charter of the Town of St. Michaels, Talbot County, Article V, Section 5 "Budget" and Section 6 "Same-Adoption", mandates that the Commissioners of St. Michaels shall produce a balanced budget for each fiscal year; and

WHEREAS, The Commissioners of St. Michaels have held a public work session on the draft 2010 Budget and held a public hearing on the proposed 2010 Budget on April 22, 2009;

NOW THEREFORE BE IT RESOLVED, the budget for the General Fund for fiscal year 2010 is hereby adopted by the Commissioners of St. Michaels and is shown in Appendix "A" to Section 1 of this Resolution; and

BE IT FURTHER RESOLVED, the budget for the Capital Fund for fiscal year 2010 is hereby adopted by the Commissioners of St. Michaels and is shown in Appendix "B" to Section 1 of this Resolution; and

BE IT FURTHER RESOLVED, the budget for the Water Fund for fiscal year 2010 is hereby adopted by the Commissioners of St. Michaels and is shown in Appendix "C" to Section 1 of this Resolution; and

BE IT FURTHER RESOLVED that the adoption of this Resolution will also set the tax rate for Personal Property and Corporations at sixty-five cents (\$.65) per one hundred dollars (\$100) of assessed value and will set the tax rate for Personal Property of Public Utilities at one dollar and sixty cents (\$1.60) per one hundred dollars (\$100) of assessed value; and

BE IT FURTHER RESOLVED, that this Resolution shall become effective immediately upon the affirmative vote by a majority of the Commissioners of St. Michaels.

SECTION 1.

With the effective date of this Resolution (the date of its adoption by a majority of the Commissioners of St. Michaels), the Budget of the Commissioners of St. Michaels for Fiscal Year 2010 shall be as shown in Appendix A (General Fund), Appendix B (Capital Fund), and Appendix C (Water Fund), all of which are attached and incorporated as a part of this Resolution 2009-07.

SECTION 2.

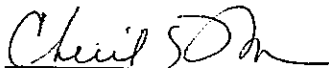
THIS RESOLUTION HAVING BEEN INTRODUCED AND PASSED by a yea or nay vote of the Commissioners of St. Michaels on this 27th day of May, 2009.

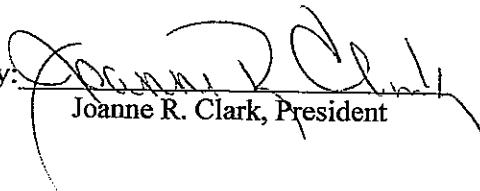
|                                  |   |            |
|----------------------------------|---|------------|
| Joanne R. Clark, President       | - | <u>yea</u> |
| Michael W. Brady, Vice-President | - | <u>yea</u> |
| Robert T. Snyder, Treasurer      | - | <u>yea</u> |
| A. Philip Dinkel                 | - | <u>yea</u> |
| Donna P. Hunt                    | - | <u>yea</u> |

I HEREBY CERTIFY that the above Resolution was passed by a yea and nay vote of the Commissioners of St. Michaels on this 27th day of May, 2009.

**ATTEST:**

**THE COMMISSIONERS OF ST. MICHAELS**

  
Cheril S. Thomas (SEAL)  
Town Clerk/Manager

By:   
Joanne R. Clark, President

Attachments: Appendices "A", "B" and "C" (Excel documents)

**THE COMMISSIONERS OF ST. MICHAELS**

**FISCAL YEAR 2010 Budget**

|                           | <b>FY 2009<br/>BUDGET<br/>(As Amended)</b> | <b>FY 2010<br/>BUDGET</b> |
|---------------------------|--------------------------------------------|---------------------------|
| <b>Total General Fund</b> | <b>3,443,466</b>                           | <b>3,288,030</b>          |
| <b>Total Capital Fund</b> | <b>1,864,710</b>                           | <b>2,127,000</b>          |
| <b>Total Water Fund</b>   | <b>636,924</b>                             | <b>600,460</b>            |
| <b>Total 2010 Budget</b>  | <b><u>5,945,100</u></b>                    | <b><u>6,015,490</u></b>   |

**THE COMMISSIONERS OF ST. MICHAELS**

**2010 Budget - General Fund  
Appendix "A" to Resolution 2009-07**

|                                                                           | <b>FY 2009<br/>BUDGET<br/>(As Amended)</b> | <b>FY 2010<br/>BUDGET</b> |
|---------------------------------------------------------------------------|--------------------------------------------|---------------------------|
| <b>General Fund Receipts</b>                                              |                                            |                           |
| <b>Tax Receipts:</b>                                                      |                                            |                           |
| <b>Property Taxes --</b>                                                  |                                            | <b>2010 Base</b>          |
| Real property - .64 per \$100                                             | 1,598,423                                  | 269,199,878               |
| Personal Property – Businesses - .65 per \$100                            | 80,000                                     | 71,408                    |
| Personal Property – Utilities - \$1.60 per \$100                          | 25,757                                     | 35,000                    |
| Penalties, interest, discounts and allowances, net                        | (15,000)                                   | (11,000)                  |
| <b>Total Property Taxes</b>                                               | <u>1,689,180</u>                           | <u>1,818,287</u>          |
| <b>Other Taxes --</b>                                                     |                                            |                           |
| Local Income Tax                                                          | 306,000                                    | 210,000                   |
| Financial Corp. Tax                                                       | 1,123                                      | 1,123                     |
| Franchise tax                                                             | 600                                        | 600                       |
| Amusement Tax                                                             | 42,500                                     | 38,000                    |
| Highway Use Tax                                                           | 84,740                                     | 84,740                    |
| Accommodations Tax                                                        | 380,000                                    | 360,000                   |
| <b>Total Other Taxes</b>                                                  | <u>814,963</u>                             | <u>694,463</u>            |
| <b>Payments in Lieu of Taxes (PILOTs)</b>                                 |                                            |                           |
| St. Michaels Housing Authority                                            | <u>12,340</u>                              | <u>12,340</u>             |
| <b>Total Tax Receipts</b>                                                 | <u>2,516,483</u>                           | <u>2,525,090</u>          |
| <b>Investment Income (loss)</b>                                           |                                            |                           |
| MLGIP Electric Utility Proceeds Fund                                      | 140,000                                    | 47,000                    |
| MLGIP Capital Fund                                                        | 48,500                                     | 14,000                    |
| MLGIP General Fund                                                        | 29,600                                     | 8,000                     |
| <b>Total Investment Income</b>                                            | <u>218,100</u>                             | <u>69,000</u>             |
| <b>St. Michaels Electric Utility (sale to Choptank Elec. Coop., Inc.)</b> |                                            |                           |
| Annual payment (FY 2010 is year 3 of 10) -Encumbered                      | 400,000                                    | 400,000                   |
| <b>Total SMEU Sale</b>                                                    | <u>400,000</u>                             | <u>400,000</u>            |
| <b>Permits, Fees, Fines and Grants</b>                                    |                                            |                           |
| Administrative                                                            | 9,350                                      | 8,350                     |
| Planning & Zoning                                                         | 29,500                                     | 26,500                    |
| Police                                                                    | 40,050                                     | 40,050                    |
| Public Works - Maintenance & Grounds                                      | 800                                        | 800                       |
| Public Works- Parks & Rec/Harbor                                          | 5,000                                      | 5,000                     |
| Public Works- Parking Lots                                                | 3,000                                      |                           |

**2010 Budget - General Fund  
Appendix "A" to Resolution 2009-07**

|                                                   | <b>FY 2009<br/>BUDGET<br/>(As Amended)</b> | <b>FY 2010<br/>BUDGET</b> |
|---------------------------------------------------|--------------------------------------------|---------------------------|
| Tree Planting Mitigation Funds                    |                                            | 12,500                    |
| Total permits, fees, fines and grants             | <u>87,700</u>                              | <u>93,200</u>             |
| <b>Receipts from Rentals/Franchise</b>            |                                            |                           |
| Water Tower antenna leases                        | 124,938                                    | 130,640                   |
| Building rental- 109 S. Talbot                    | 40,000                                     | 40,000                    |
| Cable franchise receipts                          | 11,000                                     | 11,300                    |
| Boat Slip rentals                                 | 16,700                                     | 18,800                    |
| Total Receipts from Rentals                       | <u>192,638</u>                             | <u>200,740</u>            |
| <b>Transfers</b>                                  |                                            |                           |
| Transfer from Prior Years' Reserve - General Fund | 28,545                                     | -                         |
| Total Transfers                                   | <u>28,545</u>                              | <u>-</u>                  |
| <b>Total General Fund Receipts</b>                | <b><u>3,443,466</u></b>                    | <b><u>3,288,030</u></b>   |
| <b>General Operational Disbursements</b>          |                                            |                           |
| <b>COSM</b>                                       |                                            |                           |
| Salary and Benefits                               | 41,996                                     | 35,660                    |
| Operational Costs                                 | 15,400                                     | 13,900                    |
| Total COSM                                        | <u>57,396</u>                              | <u>49,560</u>             |
| <b>Administrative</b>                             |                                            |                           |
| Salary and Benefits                               | 163,697                                    | 168,227                   |
| Retiree Benefits/Accrued Pension                  | 37,427                                     | 37,427                    |
| Tourism Board                                     | 130,590                                    | 130,405                   |
| Legal (General)                                   | 140,000                                    | 120,000                   |
| Audit                                             | 16,000                                     | 16,000                    |
| Engineering (general)                             | 7,500                                      | 5,000                     |
| Liability & property Insurance                    | 16,000                                     | 12,000                    |
| Other Identified Operational Costs                | 137,700                                    | 122,400                   |
| Total Administrative                              | <u>648,914</u>                             | <u>611,459</u>            |
| <b>Zoning</b>                                     |                                            |                           |
| Salary and Benefits                               | 175,662                                    | 175,194                   |
| Legal                                             | 93,076                                     | 60,000                    |
| Consulting                                        | 25,000                                     | 15,000                    |
| Operational Costs                                 | 22,500                                     | 22,500                    |
| Total Zoning                                      | <u>316,238</u>                             | <u>272,694</u>            |
| <b>Police</b>                                     |                                            |                           |
| Salary and Benefits                               | 769,496                                    | 807,079                   |
| Consulting, Audit                                 | 1,600                                      | 1,600                     |
| Liability & Property Insurance                    | 21,954                                     | 21,954                    |
| Operational Costs                                 | 67,600                                     | 63,600                    |
| Total Police                                      | <u>860,650</u>                             | <u>894,233</u>            |
| <b>Public Works</b>                               |                                            |                           |

**2010 Budget - General Fund  
Appendix "A" to Resolution 2009-07**

|                                                               | <b>FY 2009<br/>BUDGET<br/>(As Amended)</b> | <b>FY 2010<br/>BUDGET</b> |
|---------------------------------------------------------------|--------------------------------------------|---------------------------|
| Salary and Benefits                                           | 301,513                                    | 307,093                   |
| Consulting/Audit                                              | 7,300                                      | 7,300                     |
| Liability & Property Insurance                                | 9,883                                      | 12,383                    |
| Operational Costs - Maintenance and Grounds                   | 26,000                                     | 18,500                    |
| Operational Costs - Sanitation and Waste                      | 68,000                                     | 71,000                    |
| Operational Costs - Streets and Sidewalks                     | 73,500                                     | 74,891                    |
| Operational Costs - Parks                                     | 37,500                                     | 24,365                    |
| <b>Total Public Works</b>                                     | <u>523,696</u>                             | <u>515,532</u>            |
| <b>Existing Debt - Street Bond</b>                            | <u>425,322</u>                             | <u>426,632</u>            |
| <b>Donations to Outside Agencies</b>                          |                                            |                           |
| Talbot Partnership                                            | 1,000                                      | -                         |
| St. Michaels Library                                          | 11,000                                     | 11,000                    |
| St. Michaels Fire Department                                  | 46,750                                     | 48,920                    |
| Talbot County Arts Council                                    | 1,000                                      | 1,000                     |
| St. Michaels Museum at St. Mary's Square                      | 6,500                                      | 5,000                     |
| Miles River Yacht Club (fireworks)                            | 2,000                                      | 2,000                     |
| St. Michaels Community Center                                 |                                            | 3,000                     |
| <b>Total Donations to Outside Agencies</b>                    | <u>68,250</u>                              | <u>70,920</u>             |
| <b>Total General Operational Disbursements</b>                | <u>2,900,466</u>                           | <u>2,841,030</u>          |
| Electric Utility Proceeds - Interest transferred to Capital E | 140,000                                    | 47,000                    |
| Electric Utility Proceeds - Encumbered                        | 400,000                                    | 400,000                   |
| Transfer to Parking Lot Fund                                  | 3,000                                      |                           |
| <b>Total Transfers to Other Funds</b>                         | <u>543,000</u>                             | <u>447,000</u>            |
| <b>Total Disbursements</b>                                    | <b>3,443,466</b>                           | <b>3,288,030</b>          |

|                                            |          |          |
|--------------------------------------------|----------|----------|
| <b>Receipts Over (Under) Disbursements</b> | <b>0</b> | <b>0</b> |
|--------------------------------------------|----------|----------|

**THE COMMISSIONERS OF ST. MICHAELS**

| <b>2010 Budget - Capital Fund</b>                                     | <b>FY 2009</b>          | <b>FY 2010</b>          |
|-----------------------------------------------------------------------|-------------------------|-------------------------|
| <b>Appendix "B" to Resolution 2009-07</b>                             | <b>BUDGET</b>           | <b>BUDGET</b>           |
|                                                                       | <b>(Amended)</b>        |                         |
| <b>Funding</b>                                                        |                         |                         |
| MLGIP Electric Utility Proceeds Account (EUP)                         | 140,000                 | 47,000                  |
| MLGIP Capital Projects Fund (prior years reserve)                     |                         |                         |
| FY 2008 - MP Parking Lot                                              | 75,000                  |                         |
| FY 2007/Street Bond - Church St. curb                                 | 18,250                  |                         |
| FY 2008 - Police capital reassigned                                   | 9,800                   |                         |
| FY 2007/Street Bond - Green St. curb                                  | 10,000                  |                         |
| FY 2008 - Rehab Public Restrooms                                      | 15,000                  |                         |
| FY 2007/Street Bond - Phases 1,2,3                                    | 1,200,000               |                         |
| FY 2007/Street Bond - Phases 4 and 5                                  |                         | 1,600,000               |
| FY 2009 - W. Chestnut Sidewalks                                       |                         | 14,000                  |
| FY 1996-2006 Reallocation of Capital F                                | 61,860                  | 153,500                 |
| <b>Grant Funding</b>                                                  |                         |                         |
| Program Open Space                                                    | 98,800                  |                         |
| Waterways Improvement Grants                                          | 166,000                 | 266,000                 |
| Rumsfeld Foundation                                                   | 10,000                  |                         |
| <b>Other Funding</b>                                                  |                         |                         |
| Talbot County (Pump Station Drive)                                    | 30,000                  |                         |
| St. Michaels Parking Lot Fund                                         | 30,000                  |                         |
| Christmas in St. Michaels Grant (MP)                                  |                         | 5,000                   |
| Muskrat Park Fund Donations                                           |                         | 6,000                   |
| W. Chestnut Street Property Owners -<br>(1/2 of sidewalk replacement) |                         | 35,500                  |
| <b>Total Funding</b>                                                  | <u><b>1,864,710</b></u> | <u><b>2,127,000</b></u> |

**Expenditures**

|                                                  |                      |                     |
|--------------------------------------------------|----------------------|---------------------|
| <b>General Government</b>                        |                      |                     |
| <b>Administrative:</b>                           |                      |                     |
| Desks, chairs, files ( 6)                        | 11,000               |                     |
| Lateral files                                    | 0                    | 0                   |
| Carpet                                           | 5,000                |                     |
| File server/softwear                             | 15,000               |                     |
| Doorway to general office area                   | 0                    | 0                   |
| Counter in reception area                        | 0                    | 0                   |
| Computer/printer/equip                           | 3,500                | 2,000               |
| Track filing system                              | 0                    | 0                   |
| <b>Administrative Total</b>                      | <u><b>34,500</b></u> | <u><b>2,000</b></u> |
| <b>Police:</b>                                   |                      |                     |
| Interior alterations                             | 0                    | 0                   |
| Office Furniture (2008 lockers/file<br>cabinets) | 0                    | 0                   |
| Chief's vehicle (year 3 of 3)                    | 9,000                | 9,000               |

THE COMMISSIONERS OF ST. MICHAELS

| 2010 Budget - Capital Fund<br>Appendix "B" to Resolution 2009-07 | FY 2009<br>BUDGET<br>(Amended) | FY 2010<br>BUDGET       |
|------------------------------------------------------------------|--------------------------------|-------------------------|
| Patrol car                                                       | 8,333                          |                         |
| Audio/video system/security cameras                              |                                | 4,000                   |
| <b>Police Total</b>                                              | <b><u>17,333</u></b>           | <b><u>13,000</u></b>    |
| Tree Planting & Maintenance (see Gen. Fund - M&G)                |                                |                         |
| Street Reconstruction Project - Multi-year                       |                                |                         |
| Church Street Curb                                               | 18,250                         |                         |
| Green Street Curb                                                | 10,000                         |                         |
| Phase 1, 2 (complete); Phase 3 - Partial                         | 1,200,000                      |                         |
| Phase 3 completed, Phases 4 and 5                                |                                | 1,600,000               |
| <b>Street Reconstruction</b>                                     | <b><u>1,228,250</u></b>        | <b><u>1,600,000</u></b> |
| Streets & Sidewalks - Non-Bond Funded                            |                                |                         |
| Emergency generator                                              | 2,000                          |                         |
| W. Chestnut Street sidewalks                                     | 20,000                         | 85,000                  |
| <b>Streets &amp; Sidewalks - Non-Bond Total</b>                  | <b><u>22,000</u></b>           | <b><u>85,000</u></b>    |
| Parking Lots                                                     |                                |                         |
| Parking lot at Muskrat Park                                      | 75,000                         |                         |
| <b>Parking Lots Total</b>                                        | <b><u>75,000</u></b>           |                         |
| Municipal Buildings                                              |                                |                         |
| Gas furnace - Glory Ave. shop                                    | 3,000                          |                         |
| Upgrade of Talbot Street public restroo                          | 15,000                         |                         |
| <b>Municipal Buildings Total</b>                                 | <b><u>18,000</u></b>           |                         |
| Parks and Recreation                                             |                                |                         |
| Muskrat Park renovation (year 2 of 3)                            | 303,627                        | 61,000                  |
| Honeymoon Bridge & Slips                                         | 0                              | 200,000                 |
| Mulberry Street bulkhead                                         | 99,000                         | 99,000                  |
| Dinghy-dock replacement                                          | 67,000                         | 67,000                  |
| Mapping/planning/engineering for harbor                          |                                |                         |
| <b>Parks and Recreation Total</b>                                | <b><u>469,627</u></b>          | <b><u>427,000</u></b>   |
| <b>Total Expenditures</b>                                        | <b>1,864,710</b>               | <b>2,127,000</b>        |
| <b>Funding Over (Under) Expenditures</b>                         |                                |                         |
|                                                                  | <b>0</b>                       | <b>0</b>                |

**The Commissioners of St. Michaels  
2010 Budget - Water Fund  
Appendix "C" to Resolution 2009-07**

|                                          | FY 2009<br>BUDGET<br>(Amended) | FY 2010<br>BUDGET |
|------------------------------------------|--------------------------------|-------------------|
| <b>Funding</b>                           |                                |                   |
| Revenues:                                |                                |                   |
| Water service charges                    | 553,243                        | 561,000           |
| Water connection charges                 | 9,000                          | 9,000             |
| Water capital charges                    | 2,000                          | 2,000             |
| Total Revenues                           | 564,243                        | 572,000           |
| Funds from prior years' reserve          | 70,681                         | 27,960            |
| Interest on Investments                  | 2,000                          | 500               |
| Total Funding                            | 636,924                        | 600,460           |
| <b>Operating Expenditures</b>            |                                |                   |
| Employment –                             |                                |                   |
| Direct                                   | 256,839                        | 260,858           |
| Indirect - Admin Fee                     | 38,410                         | 41,807            |
| Consulting, audit                        | 1,600                          | 1,600             |
| Liability and property insurance         | 15,000                         | 10,000            |
| Other Identified Expenditures            | 99,800                         | 77,764            |
| Contingencies                            |                                |                   |
| Total Operating                          | 411,649                        | 392,029           |
| <b>Capital Expenditures</b>              |                                |                   |
| Generator for #2 Well                    | 48,000                         |                   |
| Hydrant Markers                          | 4,000                          | 0                 |
| 4WD Truck                                | 26,000                         | 26,000            |
| Telemetry softwear                       |                                |                   |
| Total Capital                            | 78,000                         | 26,000            |
| <b>Debt Service</b>                      |                                |                   |
| Old Water Bonds South Tower              | 75,050                         | 75,050            |
| North Tower Construction & Line Imp.     | 27,616                         | 23,749            |
| 2006 Arsenic Removal & System Imp        | 44,609                         | 83,632            |
| Total Debt Service                       | 147,275                        | 182,431           |
| Total Expenditures                       | 636,924                        | 600,460           |
| <b>Funding Over (Under) Expenditures</b> |                                |                   |
|                                          | -                              | -                 |